

Information about the posting

Application deadline:

July 10, 2019

Job requisition number:

WMii/ESIT/2019/1.

Posting status:

Open

How to submit an application:

- 1) Each applicant may submit only one application for this position.
- 2) The application must be submitted in English, in electronic or written format, in accordance with the template found in Annex No. 2 of this posting.
- 3) The application should contain the applicant's bid in accordance with the attached template - Annex No. 2.
- 4) The application and all statements made by the applicant in the course of the proceedings must be signed by the applicant.
- 5) The application, along with all required documents, should be submitted electronically to the e-mail address: esit@wmi.amu.edu.pl and should include:

Name and address of applicant

Requisition No.: WMii/ESIT/2019/1

Conducting classes in English for students of engineering studies in the field of Computer Science at the undergraduate level, concerning Requirements Engineering, as part of the project „Engineering studies in IT - międzynarodowy program studiów prowadzonych przez Wydział Matematyki i Informatyki UAM w Poznaniu”.

The deadline for submitting and the opening of applications:

- 1) The application must be submitted electronically to the email address: esit@wmi.amu.edu.pl by July 10, 2019.
- 2) The successful applicant must submit the originals of all application documents to the address:

Wydział Matematyki i Informatyki
Uniwersytet im Adama Mickiewicza w Poznaniu
Ul. Uniwersytetu Poznańskiego 4
61-614 Poznań

3) The opening of applications will take place on July 11, 2019. at.
9:00 in room A1-29; Wydział Matematyki i Informatyki, Uniwersytet im
Adama Mickiewicza w Poznaniu, ul. Uniwersytetu Poznańskiego 4,
Poznań

E-mail address to which the application should be sent:

esit@wmi.amu.edu.pl

Contact persons regarding the posting

Justyna Glanowska, Jerzy Szymański

**Authorized contact phone numbers for questions or
additional information regarding this posting:**

+48 618 295 317; +48 519340481

Brief description of the nature of the position

The nature of the position is teaching services as a segment of the project entitled: "*Engineering studies in IT - międzynarodowy program studiów prowadzonych przez Wydział Matematyki i Informatyki UAM w Poznaniu*" and thus, the position is co-financed by the European Union under the European Social Fund, Operational Program Knowledge Education Development, Priority Axis III Higher education for economy and development, Activity 3.1. Competences in higher education. Application number POWR.03.03.00-00-M149/16.

Job responsibilities include:

Carrying out advanced classes in English for students of IT studies at the undergraduate level (engineering studies), concerning Requirements Engineering, within the framework of the above mentioned project in the amount of 30 hours of lectures and 2*30 hours of computer exercises/laboratories (1h of classes is 45 real minutes) and 30 hours of availability for consultations with students.

Posting category:

Services

Posting subcategory:

Educational services

Place of the contract

Province: Wielkopolskie; Powiat: city of Poznań

Recruitment process description

Purpose of the contract

The purpose of the position is teaching services as a segment of the project entitled: *“Engineering studies in IT - międzynarodowy program studiów prowadzonych przez Wydział Matematyki i Informatyki UAM w Poznaniu”* and thus the subject of the contract is co-financed by the European Union under the European Social Fund, Operational Program Knowledge Education Development, Priority Axis III Higher education for economy and development, Activity 3.1. Competences in higher education. Application number POWR.03.03.00-00-M149/16.

The service includes:

Carrying out advanced classes in English for students of IT studies at the undergraduate level (engineering studies), concerning Requirements Engineering, within the framework of the above mentioned project in the amount of 30 hours of lectures and 2*30 hours of computer exercises/laboratories (1h of classes is 45 real minutes) and 30 hours of availability for consultation with students.

Objective of the contract

The subject of the position is teaching services being a part of the project entitled: *„Engineering studies in IT - międzynarodowy program studiów prowadzonych przez Wydział Matematyki i Informatyki UAM w Poznaniu”* and thus, the subject of the contract is co-financed by the European Union under the European Social Fund, Operational Program Knowledge Education Development, Priority Axis III Higher education for economy and development, Activity 3.1. Competences in higher education. Application number POWR.03.03.00-00-M149/16.

The job description includes:

Carrying out advanced classes in English for students of IT studies at the undergraduate level (engineering studies), concerning Requirements Engineering, within the framework of the above mentioned project in the amount of 30 hours of lectures and 2*30 hours of computer

exercises/laboratories (1h of classes is 45 real minutes) and 30 hours of availability for consultation with students.

CPV code

80500000-9

Title of the CPV code

Educational services

The time-frame of the work contract

The employer will implement the contract in the winter semester of the academic year 2019/2020, between October 1, 2019 and January 1, 2020. The classes must be conducted in accordance with the schedule prepared by the Employer after the implementation of the contract and sent to the Contractor by email no later than 3 business days before the commencement of classes.

The Contractor is obligated to adapt to schedule changes introduced by the Employer. For every failure to conduct classes in accordance with the schedule for reasons attributable to the Contractor, the ordering party considers the obligations specified in the contract as being unfulfilled.

The Contractor shall complete a total of up to 120 hours of classes (30 hours of lecture, 2 * 30 hours of exercises / computer laboratories and 30 hours of consultations). "Class time" refers to a "lesson hour" which is equivalent to 45 minutes. Classes may take place on days designated by the Employer, from Monday to Friday from 08.00 to 20.00.

Attachment

1. English version of the posting
2. List of necessary documents
3. Conditions for amending the contract

Questions and answers

No questions and answers

Qualifications

The successful applicant must have:

1. Minimum education requirement: Doctorate degree in the field of science or technology;

2. Scientific achievements in a field related to the subject matter of the classes;
3. Necessary knowledge and experience in a field that coincides with the subject matter of the course.

Additional requirements:

1. Commencement date of the position: winter semester of the academic year 2019/2020
2. Location of the work contract: Faculty of Mathematics and Computer Science, Adam Mickiewicz University in Poznań
3. Guaranteed period: not applicable
4. Other conditions of the contract: not applicable
5. Payment conditions: payment for the service will be made after the service has been provided. The ordering party undertakes to pay the amount due to the Contractor's bank account within 14 days of completing the job.

Conditions for amending the contract

The contracting authority provides for the possibility of amending the completed contract in the following situations: refer to Annex No. 3.

List of documents / statements required from the Contractor

The Contractor shall be obliged to hand over document to the Employer within 5 business days from the date of completion of each lecture, in particular:

- 1) The original copy of the attendance list,
- 2) One copy of didactic materials (other than the program), if they were prepared,
- 3) The original copy of tests and exams,
- 4) The original copy of inquiries.

Providing the Employer with the above-mentioned documents is required for the final acceptance report – which will serve as the basis for accepting the bill/invoice from the Contractor.

All materials prepared by the Contractor should include information that the classes are co-financed from the European Union in accordance with the guidelines and principles valid as of the day of the class, for the promotion of the project.

List of documents to be submitted with the application:

- Cover letter
- Curriculum Vitae
- Teaching achievements (certified by the head of the unit)
- Information on the compliance of scientific and didactic interests with the Faculty of Mathematics and Computer Science of the Adam Mickiewicz University, including the possibility of longer cooperation.

Offer evaluation

Evaluation criteria and description of how scores are to be awarded

Criterion:	Criterion weight:
Bid (r_1)	30%
Lecturer's competence (r_2)	40% (including 20% academic achievement and 20% teaching experience)
Cooperation perspectives (r_3)	30%

Each criterion will be assessed by the commission on the basis of the submitted documentation on a scale from 0 to 10 points. The final result will be a weighted sum with given coefficients, i.e. $r = 0.3r_1 + 0.4r_2 + 0.3r_3$.

Only candidates who have obtained at least 60% of the points (i.e., $r \geq 6$) will be considered. The successful applicant will be the one who scores the most points.

Employer - Beneficiary

Name

Adam Mickiewicz University in Poznań

Address

Faculty of Mathematics and Computer Science
Adam Mickiewicz University in Poznań
ul. Uniwersytetu Poznańskiego 4
61-614 Poznań

Phone number

+48 618295317, +48 519340481

NIP

777-00-06-350

Project title

Engineering studies in IT - umiędzynarodowiony program studiów prowadzonych przez Wydział Matematyki i Informatyki UAM w Poznaniu

Project number

POWR.03.03.00-00-M149/16.